



**Monday, April 16, 2012**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee Meeting**  
Agenda



**Dental Hygiene Committee of California**

2005 Evergreen Street, Suite 1050, Sacramento, California 95815  
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Notice is hereby given that a public meeting of the Licensing and Examination Subcommittee of the Dental Hygiene Committee of California will be held as follows:

**LICENSING AND EXAMINATION SUBCOMMITTEE MEETING**

**Upon Conclusion of Legislative and Regulatory Subcommittee  
Monday, April 16, 2012**

**Embassy Suites – San Diego Bay Downtown  
Topeka Room  
601 Pacific Highway  
San Diego, CA  
619-239-2400**

**Agenda**

- LIC 1** – Roll Call
- LIC 2** – Public Comment for items not listed on agenda
- LIC 3** – Approval of December 12, 2011 Minutes
- LIC 4** – Chairperson’s Report
- LIC 5** – Clinical and Written Examination Statistics
- LIC 6** – Licensure Statistics
  - a. Registered Dental Hygienist
  - b. Registered Dental Hygienist in Alternative Practice
  - c. Registered Dental Hygienist in Extended Functions
  - d. Fictitious Name permits
- LIC 7** – Update regarding selection process for California RDH Clinical Chief Examiner
- LIC 8** – Discussion concerning acceptance of dental hygiene regional testing agencies in addition to Western Regional Examining Board (WREB) for purposes of dental hygiene licensure in California
- LIC 9** – Adjournment

<b><u>Licensing and Examination Subcommittee</u></b>	
Chair –	Michelle Hurlbutt, RDH Cathy DiFrancesco, RDH William Langstaff, DDS

A quorum of the Committee may be present at the subcommittee meeting. However, Committee members who are not on the subcommittee may observe, but may not participate or vote. Public comments will be taken on agenda items at the time the specific item is raised. The subcommittee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers, for convenience, and to maintain a quorum. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-1978 or access the Committee’s Web Site at [www.dhcc.ca.gov](http://www.dhcc.ca.gov).

The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Anthony Lum at (916) 576-5004 or e-mail [anthony.lum@dca.ca.gov](mailto:anthony.lum@dca.ca.gov) or send a written request to DHCC at 2005 Evergreen Street, Ste. 1050, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.



**Monday, April 16, 2012**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee Meeting  
Agenda Item 3**

Approval of December 12, 2011 Minutes



**LICENSING AND EXAMINATION SUBCOMMITTEE MEETING MINUTES**

**Evergreen Hearing Room  
 2005 Evergreen Street, 1<sup>st</sup> Floor  
 Sacramento, CA 95815  
 Monday, December 12, 2011**

**DRAFT**

**1. Roll Call**

Meeting called to order 10:29 a.m.

Members Present	Staff Present
Michelle Hurlbutt, RDH Chair	Lori Hubble, Executive Officer
Cathy DiFrancesco, RDH	Tom Jurach, Staff Services Analyst
William Langstaff, DDS	Tony Lum, Administrative Analyst
Rhona Lee, RDH, RDHEF	

**2. Public Comment for Items Not Listed on the Agenda**

Kim Laudenslager, CRDTS, expressed her interest in the development criteria for the DHCC Clinical Examinations. She requested to have an agenda item for CRDTS added in the future.

**3. Approval of April 28, 2011 Minutes**

It was M/S/C (Langstaff/Lee) to approve the minutes as submitted. The motion carried.

**4. Chairperson's Report**

Ms. Hurlbutt commended staff and exam personnel for doing an outstanding job in the latest exam cycle given the limited staff and budget constraints. She also explained that they have not moved forward with any appointments for the development of the white paper on the Alternative Licensing Pathways project because of the difficult budget and staff constraints.

**5. Clinical and Written Examination Statistics**

Ms. Hubble reported on the examination statistics. The overall DHCC clinical examination pass rate was 86% and the fail rate was 14%. Ms. DiFrancesco asked if we could add annual statistical comparisons to identify trends. Ms. Hubble obliged. Ms. Hubble reported on the written examination statistics were not available due to DCA computer network complications and the PSI data not being available online.

**6. Licensure Statistics**

Ms. Hubble reported on Licensure Statistics. The population of hygienists in all areas has increased with the exception of Expanded Functions.

Ms. DiFrancesco inquired about the DHCC's internal process of handling delinquent licenses. Ms. Hubble responded by explaining DHCC's courtesy mailings of an initial and delinquent notice from a central data processing center. Ms. DiFrancesco asked how delinquent licenses are tracked and

Ms. Hubble replied it is the licensees' and dentists' responsibilities to maintain their and their employees' license status. Ms. Hurlbutt asked about delinquent licensees and at which point, if ever, that they become a disciplinary concern. Ms. Hubble responded explaining that a licensee that does not update their license will result in cancellation after 5 years. Further, the addition of the Cite and Fine regulations will provide a method to fine individuals that do not provide a current address for their licenses in a timely manner.

Ms. Dawson, CDHA, inquired about informing RDHAP licensees about maintaining their RDH license concurrently. Ms. Hubble replied that it is not required for an RDHAP to maintain an RDH license, however the RDH license possesses greater recognition in other states and is a valuable asset to maintain. Ms. Dawson asked if the DHCC would promote this information on their website to inform licensees of this benefit.

Ms. Okomoto, CDHA inquired about the discrepancy between graduate numbers for RDHAP and the increase in licensing quantity. Ms. Hubble explained that the numbers are accurate and many graduates do not soon apply for licensure after graduating. Or, they may be still waiting to take the Law and Ethics exam.

Ms. Standley, CDHA, asked if the delinquent notices were sent out after the 30-day delinquent period. Ms., Hubble answered, "Yes."

Ms. Hurlbutt asked all non-permitted attendees to exit the room before the closed session portion of the meeting continued.

## **7. Closed Session**

### **8. Appointment of Examination Personnel**

The recommendation from the closed session is that the current 5 in-training examiners be moved to examiner status.

Ms. Hurlbutt proposed the recommendation to Examination Personnel be recommended to the full committee:

Chief Examiner Kerri Brumbaugh, Martinez, CA

Assistant Chief Examiner, PJ Attebery, South Pasadena, CA

It was m/s/c (Lee/Langstaff) that the subcommittee accepts these recommendations. The motion carried unanimously.

Ms. Hurlbutt explained that the DHCC needs more recorders to participate in the clinical examinations. She then further explained how the examination hierarchy is established.

It was m/s/c (Lee/DiFrancesco) that the committee request from staff that a letter is sent to eligible recorders to invite participation in our exam and that, secondly, staff solicits new recorders on the DHCC Web Site and thirdly that staff formally asks CDHA to publicize this message using their publications and media. The motion carried unanimously.

MS. Hurlbutt discussed potentially hiring a permanent Chief Examiner as opposed to a rotating position as in the past.

It was m/s/c (Lee/Langstaff) that the DHCC establishes a permanent Chief Examiner position by 2013 and, secondly, in effort to seek a permanent Chief Examiner, the committee will appoint an interview panel consisting of

an SME Educator, a past Chief Exam Statistician to review the applications and conduct interviews. Thirdly, that the Chief, the DHCC accept a list of duties and responsibilities in concept allowing for editorial changed by the interview panel and EO. The motion passed unanimously.

**9. Review of Candidate Examination Information**

Ms. Hurlbutt asked if Ms. Hubble would like to expand on the examination information. She reported that an email was received from Judy Yamamoto, Educator stating that exam information document is a superb document. Ms. Hubble asked that grammatical edits be provided to her and staff would edit accordingly. Ms. Hurlbutt echoed that the team has succeeded in making the exam more user-friendly and has clarified many questions by educators and is proud of the document.

Ms. Brumbaugh also asked that the description of instruments be more specific. She touched on calibration and consistency; would like to narrow the description to thin-handled 11-12 extended explorer. It was then advised by legal counsel that the discussion of mandatory equipment falls under regulation and advised a different discussion. A Discussion ensued about probing tools, instrumentation, calibration, and consistency.

Ms. Hurlbutt then went page by page through the “Examination Information” booklet and the following changes were made:

On Page 2: In the box on left hand page – 4<sup>th</sup> bullet – adding “check-in desk” to the end of the sentence.

On Page 4: “**8. Dress**” adding “closed toe shoes” to “” to further clarify OSHA standards. She would like to over-emphasize the closed-toe shoe standard. Ms. Hubble added that more specificity helps the candidates.

On Page 4: **9. Ultrasonic device**: add “including appropriate power and water levels”.

On Page 5: **11. Standard Precautions**: adding “closed toed shoes” to be consistent.

On Page 5: “You must present a valid, non-expired government photo identification” has a spacing issue.

On Page 8: “**Option One**” – adding in parentheses (“One Quad Option”)

On Page 9: “**Option Two**” to adding in parentheses (“Two Quad Options”)

On Page 9: “**1. Probing depths**” Add “that do not meet requirements listed on page 8 A (1).”

On Page 14: Clarify maximum dose of Oraqix.

It was m/s/c (Lee/Langstaff) to accept the changes to the document as suggested. The motion carries.

**10. Adjournment**

Pending no further business, the meeting was adjourned at 1:40 p.m.



**Monday, April 16, 2012**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee Meeting  
Agenda Item 4**

**Chairperson's Report**



## MEMORANDUM

<b>DATE</b>	April 16, 2012
<b>TO</b>	DHCC Committee Members
<b>FROM</b>	Michelle Hurlbutt, Chair
<b>SUBJECT</b>	<b>Agenda Item 4: Chairperson's Report</b>

A verbal report will be provided.





**Monday, April 16, 2012**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee Meeting  
Agenda Item 5**

**Clinical and Written Examination Statistics**



**MEMORANDUM**

<b>DATE</b>	April 16, 2012
<b>TO</b>	DHCC Committee Members
<b>FROM</b>	Lori Hubble, Executive Officer Dental Hygiene Committee of California
<b>SUBJECT</b>	<b>Agenda Item 5: Clinical and Written Examination Statistics</b>

**Written Examination Statistics**

A verbal report will be provided at the meeting regarding the RDH and RDHAP written examination statistics.

**Clinical Examination Statistics**

<b>DATE &amp; LOCATION</b>	<b>Total of Candidates Registered</b>	<b>Withdrew No Show</b>	<b>Total Tested</b>	<b>Pass</b>	<b>Fail</b>
March 11, 2012 @UCSF	33	2 Withdrew 2 No Show	29	25 = 86%	4 = 14%
March 6, 2011 @ UCSF	84	4 Withdrew 2 No Show	78	68 = 87%	10 = 13%
March 2010 @ USC	99	3 Withdrew	96	76 = 79%	20 = 21%
March 2009 @ USC	96		96	72 = 75%	24 = 25%
March 2008 @ UCSF	118	2 Withdrew	116	93 = 80%	23 = 20%



**Monday, April 16, 2012**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee Meeting  
Agenda Item 6**

Licensure Statistics



<b>DATE</b>	April 16, 2012
<b>TO</b>	Dental Hygiene Committee of California Licensing and Examination Subcommittee
<b>FROM</b>	Lori Hubble Executive Officer
<b>SUBJECT</b>	<b>LIC 6 - Licensure Statistics</b>

The following is a breakdown of licenses by type as of March 30, 2012:

	License Type	Deceased	Cancelled	Active	Inactive	Delinquent	Deficient*	Total Population
A	Registered Dental Hygienist	169	5567	18203	3541	2097	40	29707
B	RDH – Extended Functions			30	6	2		38
C	RDH – Alternative Practice			381	10	17	1	409
D	Fictitious Name Permit			72		1		73

**\*Licensees deficient due to incomplete renewal application. Deficiencies include incomplete conviction question, survey and/or CE declaration/license status.**

The following is the total number of RDH and RDHAP licenses issued between April 1, 2011 and March 31, 2012:

**Registered Dental Hygienist (RDH) License Status Report  
 April 1, 2011 – March 31, 2012**

Registered Dental Hygienist - Method of Licensure	Number Licensed
California RDH Clinical Exam	460
RDH - License By Credential	65
RDH – WREB Exam	265
<b>TOTAL LICENSED</b>	<b>790</b>

**Registered Dental Hygienist Alternative Practice (RDHAP) License Status Report  
 April 1, 2011 – March 31, 2012**

Registered Dental Hygienist in Alternative Practice Licensure	Number Licensed
RDHAP	68



**Monday, April 16, 2012**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee Meeting  
Agenda Item 7**

Update regarding selection process for  
California RDH Clinical Chief Examiner



## MEMORANDUM

<b>DATE</b>	April 16, 2012
<b>TO</b>	DHCC Committee Members
<b>FROM</b>	Lori Hubble, Executive Officer Dental Hygiene Committee of California
<b>SUBJECT</b>	<b>Agenda Item 7: Update regarding selection process for California RDH Clinical Chief Examiner</b>

At the December 2011 meeting, it was decided to establish a permanent RDH Clinical Chief Examiner position by 2013. It was determined to establish an interview panel consisting of a DHCC Educator Consultant, past Chief Examiner, and an Exam Statistician.

The following individuals have been assigned to the interview panel:

1. Shanda Wallace, Past Chief Examiner
2. Lori DeCaro, RDH Clinical Exam Statistician
3. Kathy Ninomiya, Educator

The panel and the Executive Officer will meet to further develop the Chief duties and responsibilities and develop the interview questions.



**Monday, April 16, 2012**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee Meeting  
Agenda Item 8**

Discussion concerning acceptance of dental hygiene regional testing agencies in addition to WREB for purposes of dental hygiene licensure in California



**MEMORANDUM**

<b>DATE</b>	April 16, 2012
<b>TO</b>	DHCC Committee Members Licensing and Examination Subcommittee
<b>FROM</b>	Rick Wallinder, Staff Dental Hygiene Committee of California
<b>SUBJECT</b>	<b>Agenda Item 8: Discussion concerning acceptance of dental hygiene regional testing agencies in addition to Western Regional Examining Board (WREB) for purposes of dental hygiene licensure in California</b>

The Dental Hygiene Committee of California staff is asking its members to explore the possibility of accepting all regional dental hygiene testing agencies examinations for purposes of licensure in California.

Currently, there are 5 regional testing agencies (listed below) whose examinations are used by state licensing agencies to license dental hygienists:

- Council on Interstate Testing Agencies (CITA)
- Central Regional Dental Testing Services (CRDTS)
- North East Regional Board of Dental Examiners (NERB)
- Southern Regional Testing Agency (SERTA)
- Western Regional Examining Board (WREB)

As the attached chart shows, the following 14 states accept clinical examinations given by all five testing agencies:

Oregon	Wisconsin
Montana	Alabama
Wyoming	Kentucky
Colorado	West Virginia
Texas	Virginia
Kansas	Rhode Island
Missouri	Kentucky

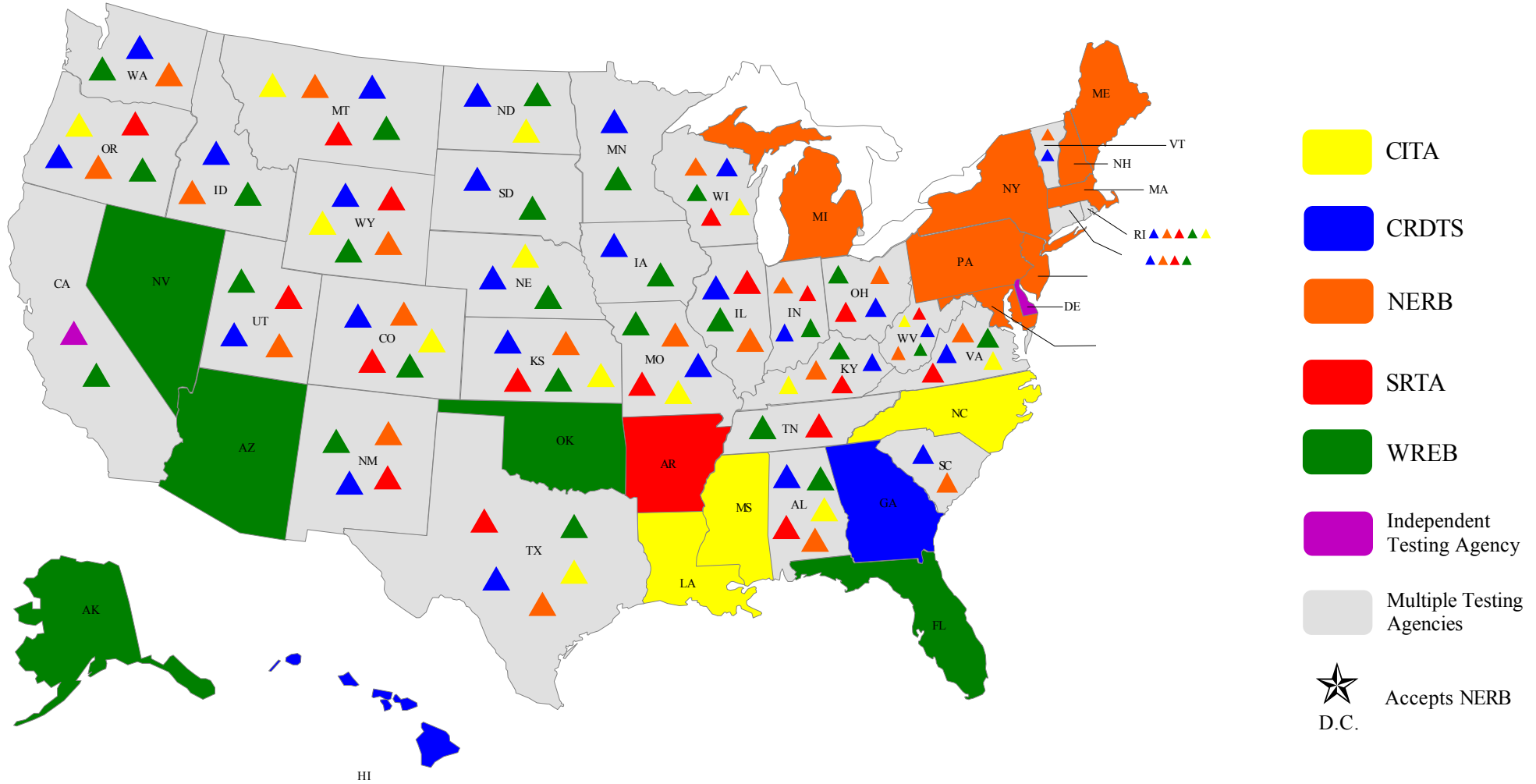
While California currently accepts only its own exam and the WREB for dental hygiene licensure, it is important to note that we do license dental hygienists who are licensed in other states and who have graduated from a CODA-accredited institution, passed a clinical examination, and have met clinical practice criteria or who are willing to work in a health care shortage area (Licensure by Credential – LBC).

Should members determine that they would like to further explore the possibility of accepting all regional dental hygiene testing agencies examination for purposes of licensure in California, staff can provide whatever information is determined to be needed to facilitate the discussion.

Attached:  
 Chart



# Clinical Examinations Accepted for Initial Licensure



*Please note that recognizing jurisdictions and licensing requirements are subject to change. While this document is updated yearly, candidates are encouraged to contact the State Board where they wish to seek licensure to confirm information.*

\* Information is based upon individual calls to the respective State Boards of Dentistry.



ADHA defines Initial Licensure as state licensure sought immediately following graduation from an accredited dental hygiene program.

Date: February 1, 2012