



## **ENFORCEMENT SUBCOMMITTEE MEETING MINUTES**

**Western University of Health Sciences  
College of Dental Medicine  
Community Based Dental Education Offices  
@The Village at Indian Hill  
1460 E. Holt Avenue, Suite 150  
Pomona, CA 91767  
Friday, May 2, 2014**

### **ENF 1 – Roll Call**

Garry Shay, Chair of the Enforcement Subcommittee, called the meeting to order at 2:36 p.m. with a roll call. With two of the four (4) subcommittee members present, a quorum was not established.

#### Enforcement Subcommittee members present:

Garry Shay, Chair, Public Member  
Evangeline Ward, RDH

#### Enforcement Subcommittee members absent:

Susan Johnson, Public Member  
Timothy Martinez, DMD

### **ENF 2 – Public Comment for Items Not on the Agenda**

There was no public comment for items not on the agenda.

### **ENF 3 – Chairperson's Report**

There was no chairperson's report for this subcommittee meeting.

### **ENF 4 – Enforcement Statistics**

Lori Hubble informed the subcommittee members that she was reporting for Nancy Gaytan, the DHCC Enforcement Analyst. Ms. Hubble directed members to the Statistical Summary of Enforcement Activity and reviewed the five (5) categories contained in the summary (Investigations, Citations Issued, Enforcement Actions, and Probation).

There were no questions or comments on the enforcement statistics.

**ENF 5 – Department of Consumer Affairs (DCA) Performance Measures**

Ms. Hubble explained that the Performance Measures were established by the DCA to help a board, bureau, or committee review its progress toward meeting its enforcement goals and targets. She reported that the DCA's target to process a complaint for Formal Discipline was 540 days. She said that the Third Quarter Average for the DHCC was 685 days to process. Mr. Shay asked if the length of time could be related to the fact that a complaint goes to another agency such as the Attorney General's Office (AG).

Ms. Hubble agreed with Mr. Shay noting that most of the time for this category can be explained by the amount of time the case is at the AG's Office.

Ms. Hubble concluded her report by reviewing charts and tables showing the DHCC's enforcement numerical data.

**ENF 6 – Approval of the December 6, 2013 Enforcement Subcommittee Meeting Minutes**

As a quorum was not established for the meeting, the December 6, 2013 subcommittee meeting minutes were not approved.

**ENF 7 – Future Agenda Items**

No future agenda items were suggested.

**ENF 8 – Adjournment**

The Enforcement Subcommittee meeting adjourned at 2:41 p.m.