



ENFORCEMENT SUBCOMMITTEE MEETING MINUTES

**Evergreen Hearing Room
2005 Evergreen Street, 1st Floor
Sacramento, CA 95815
Friday, December 5, 2014**

ENF 1 – Roll Call

Chair Garry Shay of the Enforcement Subcommittee, called the meeting to order at 12:30 p.m. with roll call and established a quorum with all subcommittee members, Evangeline Ward and Timothy Martinez, present.

ENF 2 – Public Comment for Items Not on the Agenda

There was no public comment for items not on the agenda.

ENF 3 – Chairperson's Report

There was no chairperson's report for this subcommittee meeting.

ENF 4 – Enforcement Statistics

Nancy Gaytan, the DHCC Enforcement Analyst, presented enforcement statistics for the year in the areas of Complaints, Allegations, Enforcement Actions, and Probation. She noted an increase in the number of citations issued due to implementation of regulations last year authorizing citations.

M/S/P (Martinez/Ward) to accept the report.

ENF 5 – Department of Consumer Affairs (DCA) Performance Measures

Ms. Gaytan provided Performance Measures gathered by DCA to help boards, bureaus, and committees review progress toward meeting their enforcement goals and targets. Chair Shay noted that all of the categories are well within the target times.

M/S/P (Ward/Martinez) to accept the report.

ENF 6 – Approval of the December 6, 2013 Enforcement Subcommittee Meeting Minutes

As a quorum was not established for the May 2013 subcommittee meeting, the December 6, 2013 subcommittee meeting minutes were not approved.

M/S/P (Martinez/Shay) to approve the minutes as presented.

ENF 7 – Approval of the May 2, 2014 Enforcement Subcommittee Meeting Minutes

M/S/P (Ward/Shay) to approve the minutes as presented.

ENF 8 – Future Agenda Items

No future agenda items were suggested.

ENF 9 – Adjournment

The Enforcement Subcommittee meeting adjourned at 12:49 p.m.