



Dental Hygiene Board of California

Meeting Minutes

Friday, November 22, 2019

Location:

Hilton Los Angeles North/Glendale & Executive Meeting Center
100 West Glenoaks Blvd
Glendale, CA 91202

DHBC Members Present:

Susan Good, President, Public Member
Nicolette Moultrie, Vice President, Registered Dental Hygienist (RDH) Member
Edcelyn Pujol, Secretary, Public Member
Michelle Hurlbutt, RDH Educator Member
Noel Kelsch, Registered Dental Hygienist in Alternative Practice (RDHAP) Member
Sandra Klein, Public Member
Timothy Martinez, Doctor of Dental Medicine (DMD) Public Health Dentist Member
Garry Shay, Public Member
Evangeline Ward, RDH Member

DHBC Staff Present:

Anthony Lum, Executive Officer (EO)
Traci Napper, Program Analyst
Adina Pineschi-Petty, Doctor of Dental Surgery (DDS), Education, Legislative, and Regulatory Specialist
Daniel Rangel, Special Investigator
Jason Hurtado, Department of Consumer Affairs (DCA) Legal Counsel for the DHBC

Public Present:

Karen Fischer, Executive Officer, Dental Board of California (DBC)
Mary McCune, California Dental Association (CDA)
Laurel Bleak, California Dental Hygienist's Association (CDHA)
Tonette Steeb, Diablo Valley College
JoAnn Galliano, MEd, RDH, DHBC Educational Consultant and Subject Matter Expert (SME)
Katie Flournoy
Holli Dillon Burgess
Vickie Kimbrough, California Dental Hygiene Educators' Association (CDHEA), Taft College, Purple Pen
Kim Laudenslager, Central Regional Dental Testing Service (CRDTS)
Kelly Reich, Western Regional Examining Board (WREB)
Lisa Kamibayashi, West Los Angeles College (WLAC)
Brenda Serpa, San Joaquin Valley College-Visalia (SJVC-V)
Lygia Jolley, SJVC-V, CDHA

1. Roll Call and Establishment of a Quorum

Susan Good, President of the Dental Hygiene Board of California (DHBC, Board), called the meeting to order at 9:00 a.m. President Good advised that the meeting is being webcast. DHBC Secretary, Edcelyn Pujol, took roll call and a quorum established with nine Members present. President Good reviewed the Bagley-Keene Open Meeting Act and explained that for each action item a roll call vote will be taken.

2. President's Report (Informational Only)

President Good reported her attendance at the August 15, 2019 Dental Board of California (DBC) meeting and updated the DBC of the DHBC's activities. She advised of ongoing conversations with the Department of Consumer Affairs (DCA) regarding the status of the Executive Officer's (EO) Salary Survey completed in 2019. She advised of possible consideration and action on the EO's salary at the April 2019 DHBC Meeting.

President Good reported her attendance at the September 19, 2019 Fresno, California "Veteran's Stand-down" and advised that dental hygiene services were provided along with DHBC outreach literature and hygiene kits.

President Good advised that four members are completing their Board terms this year (Michelle Hurlbutt, Noel Kelsch, Edcelyn Pujol, and Sandra Klein) and thanked them for their services to the Board.

No questions or comments received.

3. Public Comments for Items Not on the Agenda

DHBC EO Anthony Lum presented a public comment electronic communication from Debbie Narcisso requesting the Board to consider adding informed consent requirements for registered dental hygienists in alternative practice (RDHAP) for dental hygiene treatment of developmentally disabled and other vulnerable patient populations.

Holli Dillon Burgess requested the Board re-evaluate how punitive measures are imposed on Registered Dental Hygienists (RDHs) with long past infractions that have been atoned for with regard to issuance of a license.

No further comments.

4. Approval of the August 6, 2019 Full Board Teleconference Meeting Minutes

Motion: Nicolette Moultrie moved to approve the August 6, 2019 Full Board Teleconference Meeting Minutes.

Second: Timothy Martinez

President Good requested comments from members of the DHBC or public. No comments received.

Vote: Motion to approve the January 29, 2019 Full Committee Meeting Minutes.

Pass 5:0:4.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch			X
Timothy Martinez	X		
Sandra Klein			X
Nicolette Moultrie	X		
Edcelyn Pujol			X
Garry Shay			X
Evangeline Ward	X		

5. Executive Officer's Report (Informational Only)

EO Lum provided an update on issues being addressed since the last meeting.

Budget Report:

EO Lum provided the budget report within the meeting materials and stated the Board has had a healthy growth trend since inception. Additionally, with expenditures increasing, he advised a fee increase may be necessary in the future.

Personnel:

EO Lum reported he has filled two recent positions of the three reported at the last Board meeting. With regard to the third position, due to staff reassignments, he is working with DCA Human Resources (HR) to create a new duty statement for that position. As of July 1, 2019, the DHBC was approved for the addition of three new

positions (two for licensing and one for enforcement) which he will be working on filling. EO Lum welcomed Michael Walker, filling the Licensing Analyst position and Destiny Wells, filling the Enforcement Analyst position. EO Lum thanked staff for going “above and beyond” and keeping up with the workload.

Office Lease:

EO Lum reports that the DHBC office will remain in the current building. Plans to move to the proposed new office space should be in 2021 after tenant improvements have been made. Current lease extends to 2027. EO Lum provided information regarding security measures the building owner put in place.

DCA Updates:

EO Lum reported that DCA has a new Director Kimberly Kirchmeyer since October 28, 2019. She has extensive DCA experience and EO Lum looks forward to working with her and enhancing communication. Four remaining executive positions are open due to personnel moving on due to other interests.

DHBC implemented a new website over the summer, enhancing the site’s capability. Site continues to be a work in progress.

EO Activities:

EO Lum completed two licensing outreach sessions at Loma Linda University and Southwestern College. Additionally, he attended the CDHA Spring Scientific session. EO Lum acknowledged that the Board has expressed interest in the past that they wish to participate in outreach sessions to increase communication between the DHBC and stakeholders and he would readily arrange for participation for them. EO Lum also participated in the May, August, and November DBC Meetings.

EO Lum informed the Board of the invitation by the Commission on Dental Accreditation (CODA) for Board members to attend CODA site visits and if there was interest to contact him to arrange for participation.

EO Lum updated the Board on the process and resource savings from switching the licensing system from paper renewals to online renewals via BreZE (DCA's licensing and enforcement system). EO Lum stated that there will be assistance with those having difficulty with the online system, as well as providing a paper renewal application for those requesting one. EO Lum updated the Board on communications and that the statute and regulations books, as well as the newsletter should be available in Spring 2020.

EO Lum participated in the DCA EO salary study in which there was a salary compaction issue between the EO and Assistant EO. Results are to be reported in the future by the DCA Executive Office.

Future Agenda Items Update:

- Uniform Standards and Disciplinary Guidelines revisions are being addressed and ongoing.
- Enforcement tracking methods ongoing and will provide data at the next meeting to provide a more accurate picture.
- Fictitious name permits may now be renewed online.
- Board may now accept individual tax identification numbers in lieu of social security numbers.
- RDH/RDHAP hybrid license is cost/technology prohibitive and may not be recognized by other jurisdictions.
- Diversion contract completed but only one bid received (Maximus). Built in measures were put in place for diversion participants to pay entire cost, the Board will not supplement the costs.
- Law and Ethics Exam may not be taken prior to graduation as BreEZe is structured to issue the approval to take the exam after all licensing requirements are received by the Board. Cost to restructure BreEZe is prohibitive.

6. Dental Board of California Update (Informational Only)

Karen Fischer, Executive Officer of the DBC, updated the Board on DBC activities. The DBC successfully completed their Sunset Review last year, providing for the ability for statute changes which will allow the DBC to have more efficient procedures. EO Fischer provided updates to the changes that the DBC will undertake beginning January 1, 2020. These changes included combining the Dental Assisting Fund along with the Dental Fund and procedures pertaining to teledentistry.

EO Fischer updated the Board on DBC licensing requirements and procedures and informed the Board that the DBC is no longer approving foreign dental schools. Additionally, the DBC is continuing the suspension of the Registered Dental Assistant (RDA) practical exam but still requiring a law and ethics exam.

EO Fischer updated the Board on current DBC regulatory packages and RDA rulemaking packages, as well as to DBC Board member status.

*****President Good recessed the Full Board at 10:00 a.m. for the Subcommittees to convene.*****

*****President Good recessed the Full Board at 11:50 a.m. for the Lunch Break*****

***** President Good re-convened the Full Board at 1:00 p.m.*****

10. Presentation from the Department of Consumer Affairs Office of Professional Examination Services (OPES) to Update on the Board's Occupational Analysis

Heidi Lincer, Ph.D. (Chief, DCA Office of Professional Services) informed the Board that BPC section 139 requires all Boards and Bureaus who have licensure exams to conduct an Occupational Analysis (OA) every five to seven years. Dr. Lincer provided a presentation to review the OA process and provided an overview explanation of the OA results and informed the Board that the focus is now on reviewing the current Law and Ethics (L & E) exam for California content and developing a new L & E exam for the DHBC for both the RDH and RDHAP.

Discussion took place regarding the OA process and results as well as to L & E exam development. Additionally, Dr. Lincer answered questions from the Board and public regarding exam construction. It was determined that as there were concerns voiced by Board members, it was requested that EO Lum collect questions from the Board members to be answered by OPES and bring back to the Board at a future Board meeting. Dr. Lincer concluded her presentation by thanking the Board for the opportunity to provide the presentation and will be available for any further questions or issues the members may have.

11. Presentation and Report from the Western Regional Examining Board (WREB)

Kelly Reich, Western Regional Examination Board (WREB), provided a presentation on the WREB clinical exam which included some California-specific exam statistics, patient selection, exam scoring overview, examiner performance and examiner calibration techniques.

Discussion took place regarding California representation on the WREB Board of Directors. EO Lum will research the DHBC providing representation on WREB and bring back to the Board.

12. Presentation and Report from the Central Regional Dental Testing Service (CRDTS)

Kim Laudenslager, Central Regional Dental Testing Service (CRDTS), provided a presentation on the WREB clinical exam which included some California-specific exam statistics, patient selection, exam scoring overview, on-site retake information and statistics, examiner performance and examiner calibration techniques. Additionally, Ms. Laudenslager expressed that she provided EO Lum with the

collaborative OA between CRDTS and WREB and stated that if the Board or OPES requires further content, that CRDTS would be in full cooperation.

Discussions took place regarding exam results, updates to procedures, and membership on the CRDTS Steering Committee and the Exam Review Committee. Ms. Laudenslager concluded her presentation by thanking the Board for the opportunity to provide her presentation and will be available to answer any questions the members may have.

President Good recessed and excused the public to reconvene the Full Board for Closed Session.

13. Closed Session – Full Board.